Thornton Public Library Board of Trustees
November 12, 2018
Minutes

President Barney Lewis called the meeting to order at 6:09 pm. Also present were Amber Brown, Linda Fahrenbach, Fern Miner, Director Christine Sterle, Treasurer Barbara Darnell, and board assistant Kathy Bowen.

Fern moved to approve the agenda with a second by Amber. Vote 4-0

Amber moved to approve the October Secretary’s report (with corrections) with additional claims presented by Barbara Darnell. Linda seconded. Vote 4-0

Barbara presented the Monthly Financial Report. Receipts into the operating fund for October, 2018 were $29,325.56. Operating fund disbursements totaled $55,282.26. October’s ending cash balance was $658,880.58 with investments of $273,649.51. Total Cash/Investments were $932,530.09.

Amber moved to approve the Register of Claims with a second by Linda. Vote 4-0

Fern Miner, speaking as a member of the public, thanked the library for being a collection place for SOCKtober. The American Legion Auxiliary collected 220 pairs of socks, 90 undershirts, and 70 pairs of underwear for the Veteran’s Home in Lafayette.

Thorntown Heritage Museum report – So far no entries have been submitted for the ornament contest. The museum is having an Ornament Make It & Take It on Thursday, November 29 at 3:30 in the library’s meeting rooms. The kids can make an ornament for the tree at the museum and one for themselves to take home. On Saturday, December 8, there will be a tree decorating party at the museum.

There were approximately 430 visitors on Halloween night at the museum. Magician Marc Lehmann was a big hit.

Board Membership – Our first choice has moved to another township. There are some other people still to be contacted.

Old Business: None

New Business:

eRate – In addition to the eRate paperwork that was filed a few months ago, there are still three pieces that must be completed for the upcoming funding year. Two (CIPA form 479 and the Letter of Agency) were submitted last week. The third is the Resolution to Join Indiana State Library Consortium for Public Library Internet Access for Funding Year July 1, 2019 through June 30, 2020. Amber made a motion with a second by Fern to join the consortium. Vote 4-0.

Fine Free Resolution – Christine discovered that the library board needs an official resolution to become fine-free in January 2019. Noble County Public Library was kind enough to share their form. Linda moved to accept the Fine Free Resolution; Fern seconded. Vote 4-0

Disaster Plan – Christine shared the progress that has been made on the library’s disaster plan. It is quite thorough and assigns tasks to each staff member in the event of a disaster. There is also a comprehensive listing of contractors, vendors, and supply companies that
could be contacted if needed. Once it is complete, several copies of the plan will be available off site.

Board Officers 2019 – Board members agreed by consensus to keep the current board officers for 2019. An official vote will be taken at the December meeting.

Director’s Report:

Christine gave a brief director’s report because her voice was starting to go. Early voting was hectic at the library; only on Saturday was there no line throughout the day.

An update was given regarding a family that had been banned from the library property. They have been given a clear path to reinstating borrowing and visiting privileges; it is now up to them to take advantage of it.

Repair work has begun on the leaky roof. Karen arranged some roof tiles so that the board could see the type of damage that was discovered when Hinshaw began work. A larger lift will need to be rented to complete repair on the southwest corner of the Carnegie roof. They have also found and repairs some popped seams in the membrane roof.

Coming up: November 17 Evergreen staff client support ends (staff are prepared!); November 20 Angela Jackson-Brown will be a special guest at Writer’s Group; the library closes at 2:00 p.m. Wednesday before Thanksgiving; there will be a short staff meeting at 8:30 a.m. November 27 regarding fine-free status and a few other things; next month the board will mull over the revised Technology Plan.

Fern motioned to adjourn the November board meeting with a second by Amber at 7:13 pm. Vote 4-0.

Linda Fahrenbach, Secretary