Thornton Public Library Board of Trustees
June 10, 2019
Minutes

President Barney Lewis called the meeting to order at 6:00 pm. Also present were Linda Fahrenbach, Judy Johnson, Jason Lester, Fern Miner, Director Christine Sterle, Treasurer Barbara Darnell, and board assistant Kathy Bowen.

Judy moved to approve the agenda with a second by Fern. Vote 5-0

Jason moved to approve the May Secretary’s report (with corrections) with additional claims presented by Barbara Darnell. Linda seconded. Vote 5-0

Barbara presented the Monthly Financial Report. Receipts into the operating fund for May, 2019 were $27,034.23. Operating fund disbursements totaled $58,678.35. May’s ending cash balance was $572,020.51 with investments of $273,888.00. Total Cash/Investments were $845,908.51.

Linda moved to approve the Register of Claims with a second by Fern. Vote 5-0

With no public present the board proceeded to Reports.

Thorntown Heritage Museum – Sandy filled all 10 slots for her bead loom workshop, but some of the younger kids were struggling with the craft. However, they all worked very hard and several brought the bead looms home to continue work on the bracelets. Sandy is thinking of offering a session for adults. The Memorial Day open house was pretty quiet. The museum is now open 1-5 on Saturdays and also by appointment.

Old Business:

Strategic Planning – Christine met with Rob Cullin of Kim Bolan & Associates. He’s worked with Anderson, Beech Grove, Mitchell, Zionsville, Plainfield, and WWPL in 2015. The process involves many steps: 1) Compile data about TPL, our service area, etc. using our circulation and Annual Report records and database records about our population. 2) Questionnaire data gathering – SurveyMonkey, printed surveys. 3) Focus groups, 4-7, with TPL board, TPL staff, other target audiences in the community. 4) Retreat with members from various focus groups – 6-hour day – choose the strategic plan priorities and goals. 5) Write the thing. All of this would happen between Labor Day and Thanksgiving and be filed with ISL by the end of the year.

Public Wireless Network Acceptable Use Policy – Christine presented the reworked policy. Jason moved to approve the policy with a second by Judy. Vote 5-0

There is still a vacancy on the library board.

New Business:

Hotspot Circulation Policy – Christine presented the proposed policy and mentioned a few necessary changes. The hotspots were ordered earlier today. Christine also shared that Lebanon will soon be ending their hotspot lending program. Fern moved to approve the Hotspot Circulation Policy with a second by Jason. Vote 5-0

Director’s Report:
Personnel – Lillian Smith, 17, has been hired to work as page, primarily in the youth department. She started Wednesday and is working 20 hours per week. Christine shared some information about staff illnesses and insurance coverage. Everyone is back from May vacations, so staff were practically tripping over one another last week!

Summer Reading – 69 kiddos signed up on the 1st day, 203 are currently signed up. The Water Show was a big hit and Tom Sieling was popular with the littler kids. Mia (reading dog) has had a lot of “customers” so far this summer. Teen interest/attendance is off to a good start. Adult sign up – not much, yet, but we just made the info more prominent last week. The sticker mosaic (all ages) gets a lot of attention.

Periodical Subscription Service – Christine is checking into alternative subscription services for the 2019 magazine renewals.

The fountain pump is not working again. The GFCI has been replaced. Professional Plumbing will work on it. Karen contacted the fountain manufacturer to get recommendations about fountain pumps, and passed the info along to the plumber.

Katrina Clouse, CLC Lawncare, will be handling some of the flowerbed upkeep through the summer. They handle our snow removal in winter. Cathy and Charlie Acton are still mowing for us.

The Clinton Township contract will not be renewed, so we can no longer offer “free” cards to Clinton Township patrons. The trustee did renew a contract with Lebanon PL and is paying $50 toward each card, so those interested can get a year of service for $10.33.

Hinshaw is going to take a look at the round window – it leaked last week – and the downspout in the Secret Garden – it “blew apart” last week. The Carnegie roof didn’t leak!

Coming up:

a. Toddler & Preschool storytimes (every Tuesday at 10:30)
b. Hedgehog Hannah animal show Tuesday, 2:00
c. Senior Bingo Wednesday, 12:30
d. Teen Iron Chef Wednesday, 2:00
e. The Color Run (@ park) Thursday, 2:00
f. TPL-sponsored Movie in the Park Saturday, dark (Trolls)

Linda motioned to adjourn the June board meeting with a second by Jason at 7:03 p.m. Vote 5-0.

Linda Fahrenbach, Secretary