

Thorntown Public Library Board of Trustees
January 8, 2024
Minutes

President Barb Hillger called the meeting to order at 6:13 pm. Also present were Linda Fahrenbach, Judy Johnson, Barney Lewis, Director Christine Sterle, Treasurer Barbara Darnell, and board assistant Kathy Bowen.

Barney moved to approve the agenda with a second by Judy. Vote 4-0

Barney moved to approve the December Secretary's report with additional claims presented by Barbara Darnell. Judy seconded. Vote 4-0

Barbara presented the Monthly Financial Report. Receipts into the operating fund for December, 2023 were \$203,437.48. Operating fund disbursements totaled \$59,153.60. December's ending cash balance was \$1,156,475.67 with investments of \$275,814.77. Total Cash/Investments were \$1,432,340.44.

Barbara presented the Quarterly Appropriation Report ending December 31, 2023.

Barbara presented the 2023 Operating Fund transfer report. Barney moved to approve with a second by Linda. Vote 4-0

Judy moved to approve the Register of Claims with a second by Linda. Vote 4-0

One PLAC card was sold fourth quarter 2023.

With no public present the board proceeded to Reports.

Thorntown Heritage Museum – The next meeting of the Sugar Creek Historical Society will be January 18, 2024.

Old Business: None

New Business:

2024 Salary Ordinance with corrections was presented by Christine. Barney moved to approve with a second by Judy. Vote 4-0

Encumbrances from 2023 were requested as follows:

\$5,905.25 for North Mechanical Q4 2023 – from Repairs & Maintenance
\$2,712.64 for circulation computers – from Furniture & Equipment
\$9,851.20 for meeting room chairs & dollies – from Furniture & Equipment
\$4,016.00 for Evergreen Indiana membership – from Evergreen Membership

Encumbrances total \$22,485.09. Barney moved to approve the Encumbrances with a second from Linda. Vote 4-0

The Resolution to Pay Bills with Prior Approval was presented and reviewed. Linda moved to approve the Resolution with a second by Barney. Vote 4-0

Barney moved to adopt the Resolution to Transfer \$50,000 from the Operating Fund to the Rainy Day Fund for the purpose(s) of repairs and maintenance or any other lawful purpose. Linda seconded the motion. Vote 4-0

Director's Report

Information about *Robert's Rules of Order* was shared with members. The board roster was shared and reviewed for accuracy.

The library's commercial policy is being cancelled. PGH is quoting with a couple of new carriers and should be able to come close to our previous premiums.

Christine shared updates about current bills pertaining to libraries. She will inform the board if action is needed.

There were 22 participants at the first Puzzle Showdown!

The new furniture (meeting room chairs) and the new circ computers should arrive the end of this week or early next week. The Adult Spelling Bee is March 2 at 4:30. 2 judges are needed. Any volunteers?

Christine share Hoopla 2023 stats: average cost per circ \$2.09; \$2,291.66 spent (nonprint budget \$27,500); 39 new patrons – highest numbers in January, April, and June; 81 unique patrons; audiobook is most borrowed format; plan to increase max borrows to 8 (currently at 5).

The annual reports (financial and library) are in progress.

The library is hosting a blood drive Monday, January 15, 2:30-5:45. The next Euchre night is January 27 at 5:30; it will benefit New Beginnings food pantry.

The board was updated about the library's courier service.

Judy motioned to adjourn the January board meeting with a second by Linda at 7:00 p.m. Vote 4-0.

Linda Fahrenbach, Secretary